

# Gartree High School

Ridgeway, Oadby, Leicester, LE2 5TQ



December 2021

Dear Applicant,

**Re: School Business Leader**

**Salary: £46,413 to £51,351 per annum**

**Full time permanent post**

Thank you for the interest you have shown in our School Business Leader post. I have pleasure in enclosing some information about the post and an application form. Other information such as our prospectus and a copy of the latest Ofsted inspection report is available on our website. All of this information should help you to get a better picture of what we believe is a happy, caring and high achieving school.

We are looking for someone who is an excellent leader with the optimism, energy, leadership ability and commitment to help our school community develop into an even better environment in which to learn and work.

Gartree is a heavily oversubscribed 11-16 academy. We prioritise high quality learning and teaching to ensure successful student achievement. Our students are keen to learn and are a pleasure to teach. We provide a welcoming learning environment with a strong team of committed teachers and support staff. We were graded 'outstanding' in all areas in our last Ofsted inspection.

It is important that applicants take an holistic view of education, have relentless drive for raising achievement and a passion for improving the life chances for all. The specific responsibilities for this post include school finances, human resources, premises and catering (including health & safety).

We expect hard work and dedication from all our staff, and in return, we offer an energising and collaborative working environment.

The importance we place on this role is reflected in the post holder being a full member of the Senior Leadership Team where you will contribute to the overall leadership and development of the school.

This post holds the responsibility of Chief Financial Officer of the academy trust and is required to provide the leadership of our financial operations along with technical advice to the Headteacher as Accounting Officer and to our board of governors. You will need a strong track record in this area to demonstrate that you will be able to ensure that the deployment of our resources offers best value and is aligned to our school improvement.

Headteacher: Ms Sonia Singleton

Deputy Headteacher: Mr Ben Rackley

Assistant Headteachers: Mr David Allard, Mr Dean Baines, Mr Ed Wilson

Telephone: (0116) 2717421 Fax (0116) 2720148

Email: [admin@gartree.leics.sch.uk](mailto:admin@gartree.leics.sch.uk) Website: [www.gartree.leics.sch.uk](http://www.gartree.leics.sch.uk)

You will lead on the development of facilities for students and the community and the development and implementation of an income generation strategy.

We are genuinely open minded about the background of potential applicants for this role. Although we do not deem an accountancy qualification to be an essential requirement, candidates must be able to demonstrate an understanding of the accounting and reporting requirements of academy trusts and be able to deliver these either in person or through the engagement of cost-effective support. Full support will be given for the completion of a school business leader qualification.

If you like what you read and are committed to helping us to further improve education experiences for our young people and to the principles which guide our work, then I very much look forward to receiving an application from you. Please enclose a letter, which should be no longer than two sides of A4. Please note no curriculum vitae. In your letter I would like you to tell us why you wish to join the Senior Leadership Team of Gartree High School and how your experience to date has prepared you for this role. Please make clear how you would contribute to the Senior Leadership Team.

Visitors to the school are welcome. Please e-mail Becky Towe at [btowe@gartree.leics.sch.uk](mailto:btowe@gartree.leics.sch.uk) to arrange a convenient time for this.

Thank you once again for showing an interest in our School Business Leader post. The closing date for applications is Monday 10<sup>th</sup> January 2022.

Yours sincerely,



Sonia Singleton  
Headteacher

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